

ALLIANCE MEETING MINUTES 01/19/2016

Meeting commenced at 12:30 pm.

Attendance: Director Steve Stengel, Director R.J. Mike Nelsen, Director Janis Desotelle, and joining at 1:00 pm CBO Heather Haluska

- **NBF and Local 470.** Alliance sends contributions to the NBF on behalf of its clients. Currently the reports sent reflect the choices made by members of Local 470 (Health and Welfare or Annuity). In the past, Alliance has not been informed of actual contractual language to determine where benefit contributions should be allotted, only to the employee's choice. As of January 2016, contributions will be distributed based solely on the contractual language between Local 470 and their CBAs. It is the responsibility of Local 470 to inform Alliance of the benefits agreements in their contracts. Additionally, CBO Haluska presented all correspondence between herself, the NBF and Local 470 due to the rejection of contributions by the NBF.
- **NBF Reports and Information Sharing:** It was agreed that any reports sent to Local 470 will be in PDF format to protect the integrity of the data.
- **ACA and Alliance:** In discussion of ACA requirements, Alliance believes it is in compliance because we actually have only one full-time employee, CBO Heather Haluska. Director Desotelle is skeptical of this due to information obtained regarding "Common Law Employers" in a report by Bloomberg BNA. Alliance is seeking help from an attorney to sort through ACA laws and compliance.
- **The IRS and PEOs:** Director Nelsen presented a publication from the IRS regarding certification and other items the IRS may require of businesses such as Alliance in the near future. This is another question Alliance will pose to the attorney.
- **Payroll Service Agreements:** Director Desotelle presented a sample of a Payroll Service Agreement. The BOD agrees that Alliance should adopt some sort of service agreement to provide clarity and transparency of Alliance business practices. Director Nelsen will go over the information in the sample and draft a document for BOD approval.
- **Quickbooks Networking:** Director Desotelle requests that Quickbooks be networked between herself as the back-up payroll processor and CBO Haluska. The purpose of the request is so the back-up has ongoing current information in her quickbooks files in case of vacations, emergencies, or assistance needed. Director Desotelle will research costs and technical requirements to forward to the BOD for approval.
- **Unemployment and Year End:** CBO Haluska reported changes to WI Unemployment that she will present at the General Membership Meeting. Yearend fiscal reports were also discussed.
- **Agenda for the General Membership Meeting:** The agenda was discussed and is being sent under separate cover.
- **IATSE Local 470 Education:** The BOD agreed to donate \$1500.00 to IATSE Local 470's education fund.

Meeting Adjourned 2:45 pm.